

**Mandatory disclosures to be displayed by the affiliated institute for all Academic Programmes,
Conducted as Affiliated Institute/College, the Information should be placed on their website**

**PART – 1
A – GENERAL INFORMATION**

<p>A – 1.1 Name of the Institution: Complete Postal Address: STD Code: Telephone No. Fax No.: E-Mail:</p>	<p>GURU TEGH BAHADUR INSTITUTE OF TECHNOLOGY G- 8 Area, Rajouri Garden, New Delhi-110064 011 45599900 25316819 gtbit@rediffmail.com</p>
<p>Year of Establishment: Status of the course conducting body: Government/University/Autonomous/Aided/Private (Enclose copy of Registration documents of Society/Trust) A-1.2 Name, address of Society/Trust/Management (attach documentary evidence) STD Code: Telephone No. Fax No.: E-Mail:</p>	<p>1999 Private Self Financing Delhi Sikh Gurdwara Management Committee Gurdwara Rakab Ganj Sahib, New Delhi – 110001 011 23712580 23317511</p>
<p>A - 1.3 Name, Designation and Address of person to be contacted by Phone STD Code Telephone No. Office Residence Mobile No. Fax No. E-mail:</p>	<p>Dr. Rinku Sharma 5A/4, Jawhar Nagar, Delhi - 110007 Director 011 45599900 25404036 9999608799 25316819 rinkusharmagtbit@gmail.com</p>
<p>A – 1.4 Name and Address of the Director/Principal of Institution</p>	<p>Dr. Rinku Sharma Guru Tegh Bahadur Institute Of Technology G-8 Area, Rajouri Garden, New Delhi-64</p>

A – 1.5

a) Details of Affiliation Fee Paid to the University

Name of the Course	Affiliation Fee Paid upto	Receipt No.	Dated
B.Tech. Morning (ECE, CSE, EEE, IT)	2010-2011	13019	20-04-10
B.Tech. Evening (ECE, IT)	2010-2011	13020	20-04-10

b) Approval Status: Morning Shift

Name of the Course	Approved upto	Intake Approved and Admitted	GGSIPIU	State Government (AICTE)
B.Tech.(ECE,CSE, EEE, IT)	2009-2010	Approval Letter No. and Date	F-GGSIPU/Affletter/GTBIT/2009/062A	765-61-210(e)/ET/99
		Approved Intake	ECE=120, CSE=120, EEE=60, IT= 60	ECE=120, CSE=120, EEE=60, IT= 60
		Actual Admitted	ECE=120, CSE=120, EEE=60, IT= 60	ECE=120, CSE=120, EEE=60, IT= 60

Evening Shift

Name of the Course	Approved upto	Intake Approved and Admitted	GGSIPIU	State Government (AICTE)
B.Tech.(ECE,IT)	2009-2010	Approval Letter No. and Date		06/05/11-E&T/2009
		Approved Intake	ECE=60, IT=60	ECE=60, IT=60
		Actual Admitted	ECE=60, IT=60	ECE=60, IT=60

c) Status of Application

Course	Extension of Approval		Increase in Intake of Seats		Remarks	
	Under Process		Under Process		Current Intake	Proposed Increase in Intake
IT	Yes	No	Yes	No	60	120

A – 1.6

Whether other Educational Institution/Courses are also being run by the Trust/Institution in the same Building/Campus? If yes, give status

Yes	<input type="checkbox"/>
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No	<input checked="" type="checkbox"/>
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A – 1.6a

Status of the Courses conducted:

- | | | |
|----------------------------|-------------------------------------|---|
| Independent Building | <input checked="" type="checkbox"/> | B.Tech. Morning (ECE, CSE, EEE, IT) & B.Tech. Eve.(ECE, IT) |
| Wing of another College | <input type="checkbox"/> | |
| Separate Campus | <input type="checkbox"/> | |
| Multi Institutional Campus | <input type="checkbox"/> | |

B – DETAILS OF THE INSTITUTION

B – 1.1

Pay Scales:

Staff	Scale of Pay	PF	Gratuity	Pension Benefit
Teaching Staff	AICTE/UGC/State Govt. <input checked="" type="checkbox"/> Yes / No	<input checked="" type="checkbox"/> Yes / No	<input checked="" type="checkbox"/> Yes / No	<input checked="" type="checkbox"/> Yes / No
Non-Teaching Staff	State Government <input checked="" type="checkbox"/> Yes / No	<input checked="" type="checkbox"/> Yes / No	<input checked="" type="checkbox"/> Yes / No	<input checked="" type="checkbox"/> Yes / No

B – 1.2

Course: Admission statement for the past three years

2007

Academic Year	CSE	IT	EEE	ECE
Sanctioned	120	120	60	120
No. of Admissions	120	120	60	120
Unfilled Seats	NA	NA	NA	NA
No. of Excess Admissions	NA	NA	NA	NA

2008

Academic Year	CSE	IT	EEE	ECE
Sanctioned	120	120	60	120
No. of Admissions	120	120	60	121
Unfilled Seats	NA	NA	NA	NA
No. of Excess Admissions	NA	NA	NA	1

2009 (Morning)

Academic Year	CSE	IT	EEE	ECE
Sanctioned	120	60	60	120
No. of Admissions	120	60	60	120
Unfilled Seats	NA	NA	NA	NA
No. of Excess Admissions	NA	NA	NA	NA

2009 (Evening)

Academic Year	ECE	IT		
Sanctioned	60	60		
No. of Admissions	60	60		
Unfilled Seats	NA	NA		
No. of Excess Admissions	NA	NA		

B – 1.3

Academic Information: Percentage of results for the past three years:

Academic Year 2006-07

	Total Appeared	Passed	Unsuccessful / Below 50% / Detained/ Absent	Distinction	1st Division	2nd Division
Total	998	979	19	320	569	90

Academic Year 2007-08

	Total Appeared	Passed	Unsuccessful / Below 50% / Detained/ Absent	Distinction	1st Division	2nd Division
Total	1260	1235	25	378	731	126

Academic Year 2008-09

	Total Appeared	Passed	Unsuccessful / Below 50% / Detained/ Absent	Distinction	1st Division	2nd Division
Total	1521	1470	51	557	783	130

B – II**Co-Curricular Activities/Sports Activities**

Programme conducted (mention details)	B.Tech. ECE, CSE, EEE, IT
Whether students participating in University level cultural activities/co-curricular/sports activities	<input checked="" type="checkbox"/> Yes / NO
Physical Instructor	Available / Not Available
Sports Ground	<input checked="" type="checkbox"/> Individual / Shared
Director for student Welfare Activities	Available / Not Available

ii) If Own (Approved Building plan & Sale deed : Enclosed / Not available to be enclosed)

d. Total Area of the college building in Sq. mts. : Built up Area 19000 Sqm

Amenities and Circulation Area 5900 Sq. mt

2. Class rooms:

Total Number of class rooms provided

Class	Required	Available	Required Area* For each class room	Available Area in Sq. mts.
	22	41	66 sqm.	3200

(*) To accommodate 60 students)

3. Laboratory requirement AICTE norms for AICTE approved programmes and for non AICTE approved norms University/concerned council norms are applicable.

Sl. No.	Name of Infrastructure	Requirement as per Norms	Available	
			No.	Area in Sq. Mts.
1	Analog Electronics	66	1	115
2	Applied Physics	66	1	123
3	Artificial Intelligence Lab	66	1	115
4	Communication Systems Lab	66	1	115
5	Consumer Electronics	66	1	115
6	Control Systems Lab	66	1	115
7	Digital Circuit & System II Lab	66	1	115
8	Digital Circuit & System Lab	66	1	115
9	Digital Communication-II	66	1	115
10	Digital System Processing	66	1	115
11	EMEC Lab	66	1	115
12	Electric Drives Lab	66	1	115
13	Electric Energy Lab	66	1	115
14	Electrical Science Lab	66	1	115
15	Embedded System Lab	66	1	115
16	Engineering Chemistry	66	1	83
17	Engineering Graphics Lab	132	1	200
18	Engineering Mechanics Lab	66	1	115
19	Hardware Design Lab	66	1	115
20	Internet Lab I	66	1	115
21	Internet Lab II	66	1	115
22	Workshop Practices Lab	200	1	172
23	Microprocessor Lab	66	1	115
24	Microwave Laboratory Lab	66	1	115

25	Multimedia Lab (A)	66	1	115
26	Multimedia Lab (B)	66	1	115
27	Networking Lab (C)	66	1	115
28	Networking Lab (A)	66	1	115
29	Networking Lab (B)	66	1	115
30	Operating System Lab (A)	66	1	115
31	Operating System Lab (B)	66	1	115
32	Optical Communication Lab	66	1	115
33	Power Electronics Lab	66	1	115
34	Power System Lab	66	1	115
35	Programming Lab I (A)	66	1	115
36	Programming Lab I (B)	66	1	115
37	Programming Lab II (A)	66	1	115
38	Programming Lab II (B)	66	1	115
39	Software Engineering Lab (A)	66	1	115
40	Software Engineering Lab (B)	66	1	115
41	Software Testing Lab (A)	66	1	115
42	Software Testing Lab (B)	66	1	115
43	Software Testing Lab (C)	66	1	115
44	Telecommunication Lab	66	1	115
45	VLSI LAB	66	1	115

* Not required if computer simulated software are available.

The Institutions will not be permitted to run the courses in rented building on or after 2004.

1. All the laboratories should be well lit and ventilated
2. All laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

S. No.	Name of Infrastructure	Requirement as per Norms in numbers	Requirement as per norms in area	Available	
				No.	Area in Sq. mts.
1	Principal's Chamber	1	Adequate	2	187
2	Office – 1 including Confidential Room	1	300	1	1500
3	Staff / Faculty Rooms for course		Adequate		900
4	Library with computer and reprographic facilities	1	400	1	488
5	Museum		NA	Not Available	
6	Auditorium / Multi Purpose Hall (Desirable)		400	4	1400
7	Garden (Desirable)			Available	

4. Student Facilities:

S. No.	Name of Infrastructure	Requirement in numbers	Requirement in area	Available	
				No.	Area in Sq. mts.
1	Girl's Common Room (Essential)	1		1	250
2	Boys Common Room (Essential)	1		1	250
3	Toilet Blocks for Boys	Adequate		30	715
4	Toilet Blocks for Girls	Adequate		30	715
5	Canteen (Desirable)	1		1	452
6	Drinking Water Facility water Cooler (Essential)	Adequate Water (Filtered)		Available	
7	Boy's Hostel (Desirable)	-	-	-	-
8	Girl's Hostel (Desirable)	-	-	-	-
9	Power Backup Provision (Desirable)	Adequate		3	250 KVA 125 KVA 5 KVA

5. Computer and other Facilities:

Name	Required	Available	Available	
			No.	Area in Sq. Mts
Computer (Latest configuration)	405	530	530	700
Printers	40	42	42	
Xerox Machine	1	1	1	
Multi Media Projector	10	14	14	

6. Amenities (Desirable)

Name	Requirement as per Norms in Area	Available		Not Available
		No.	Area in Sq. Mts	
Principal Quarters	-	Own Arrangement		
Staff quarters	-	Own Arrangement		
Parking Area for Staff and Students	Adequate	YES		
Bank Extension Counter	1	YES		
Co-operative Stores	-	-	-	NO
Guest House	-	YES (DSGMC)		
Transport Facilities for Students	-	YES (DTC / Metro)		
Medical Facility (First Aid)	10 sqm.	YES	30	

7. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

S.No.	Item	Minimum Title (No.)	Minimum Volume (No.)	Available	
				Titles	Numbers
1.	Number of books	2550	23000	3378	43704
2.	Annual Addition of books	300	2750		
3.	No. of Indian Journal	12			
4.	No. of International Journals	24	210 IEL Online		
5.	Periodical Hard Copy/Online	12 Hard Copy / 210 IEL Online			
6.	Library Timings.	9:00 A.M. TO 6:00 P.M. (Mon. to Sat.)			

8. B. Subject wise Classification :

S. No.	Subject	Available	
		Titles	Numbers
1.	C.S.	1122	12785
2.	I.T.	867	9693
3.	E.C.E	900	14878
4.	E.E.E.	489	6348
	Total	3378	43704

8.C. Library Staff :

	Staff	Qualification	Required	Available
	Librarian (1) Library Professionals (2) Library Clerks (4) Library Attendant (2)	M.Lib, NET M.Lib. B.Lib 10th	M.Lib, NET M.Lib B.Lib 10th	M.Lib, NET M.Lib B.Lib 10th

Note: The information provided will be assessed in giving the period of approval.

PART – III – PERSONNEL

TEACHING STAFF:

1. Details of Teaching Faculty for Course to be enclosed in the format mentioned below:

S. No.	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg. No.	Signature of the faculty	Remarks of the Inspectors
					After UG	After PG			
Total Teaching Faculty 106									

2. Qualification and number of staff members


Number of staff members required:

Qualification			
UG	PG	PhD	Others – Full Time
18	68	20	

3. Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage / Nos.
	Duration of 15 yrs. And above	N.A.
	Duration of 10 yrs. And above	5
	Duration of 5 yrs. And above	21
	Less than 5 yrs	80

4. Details of Faculty Turnover

Name of the faculty member	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in last 3 years	 90%			

5. No. of Non-teaching staff available for course for intake of 60 students:

Sl. No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspection Team
				Number	Qualification	
1	Laboratory Technician	N.A.	N.A.	3	They are appointed as per the norms of Employees Services Regulations, 1992 of DSGMC Staff Service Regulations	
2	Laboratory Assistants/Attendants	N.A.	N.A.	20		
3	Office Superintendent	N.A.	N.A.	N.A.		
4	Accountant Cum Clerk	N.A.	N.A.	12		
5	Store Keeper	N.A.	N.A.	1		
6	Computer Data Operator	N.A.	N.A.	9		
7	Peon	N.A.	N.A.	21		
8	Cleaning Personnel	N.A.	N.A.	N.A.		
9	Gardner	N.A.	N.A.	2		

6. Scale of pay for Teaching faculty (to be enclosed)

S. No.	Name	Qualification	Designation	Basic Pay Rs.	D.A. Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions			Bank A/C No.
									PT	TDS	EPF	
AS PER AICTE NORMS												

8. Whether Facilities for Research / Higher studies are provided to the faculty? YES
(Inspectors to verify documents pertaining to the above)

9. Whether faculty members are allowed to attend workshops and seminars? YES
(Inspectors to verify documents pertaining to the above)

10. Scope for the promotion for faculty: Promotions YES NO

11. Gratuity Provided YES NO

12. Details of Non-teaching staff members (list to be enclosed):

Sl. No.	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspector
As per list annex 1							