

MANDATORY DISCLOSURE

1. Name and Address of the : **Guru Tegh Bahadur Institute of Technology**
Institution : G-8 Area Rajouri Garden New Delhi 110064

Telephone: **45599900**
Website Address: **www.gtbit.org**
E-Mail : **gtbit@rediffmail.com**

2. Name and Address of the Society/Trust : **Delhi Sikh Gurdwara Management Committee**
GURU GOBIND SINGH BHAWAN,
GURDWARA RAKAB GANJ SAHIB

& Chairman of the Society/Trust **Manjit Singh G.K (President)**
Registration No. of Society / Trust_The Delhi Sikh Gurdwara Act 1971 (82 of 1971)
Telephone: **01123712580**
Website Address: **www.dsgmc.in**
E-Mail : ____

3. Name and Address of the **Dr. Rominder Kaur Randhawa**
Director/Principal of the Institute **Guru Tegh Bahadur Institute of Technology**
Telephone: 9818483344
E-Mail : rominder_rkr@yahoo.co.in

4. Affiliated with GGSIP University; Sinc 1999

5. Details of the existing programmes

S. No.	Existing programmes	Detail of Intake & Students Admitted during the last two Academic Years			
		Academic Session 2012 – 2013		Academic Session 2013 – 2014	
		Intake	Admitted	Intake	Admitted
1.	B. Tech (CSE , ECE , EEE, IT)	600	601	600	581

6. Status of Land

A	Land	
(i)	Area of Land	3.287 Acre + 2 Acre Play Field
(ii)	Ownership of land (Whether rented/leased/ freehold)	Perpetual Lease Hold
(iii)	Prescribed Land use (whether conforming / non-conforming to Master Plan)	In process
(iv)	Land use Certificate with Registration No., Date & Authority	Issued by DDA on 12/10/1998
B	Building	
(i)	Whether Permanent/Temporary	Permanent
(ii)	Total Built-up area (in Sq Meters)	17441.66 Sq. Mtrs.
(iii)	FAR Achieved (Built up area available per student as against prescribed by the University/Govt.	As per Norms

	Statutory Body	
(iv)	Total Built up area required as per norms for all programmes	-
(v)	Sanctioned Building Plan from DDA / MCD / Govt. body	In Process
C	Specifications of Accommodation	No. Size (in Sq Mtrs)
(i)	Number of class/tutorial rooms	40 2883.58 Sq. Mtrs
(ii)	Drawing Halls/Conference Room	04 233.06 Sq. Mtrs
(iii)	Laboratories (give details)	42 4082.11 Sq. Mtrs.
(iv)	Audio Visual Laboratories	01 97.2 Sq. Mtrs.
(v)	Library	01 572.66 Sq. Mtrs.
(vi)	Administrative Block	01 864.45 Sq. Mtrs.
(vii)	Workshop	01 252.12 Sq. Mtrs.
(viii)	Computer Centre	01 156 Sq. Mtrs
(ix)	Toilets	60 599.08 Sq. Mtrs
(x)	Common Rooms	02 257.26
(xi)	Sports facilities (Indoor & Outdoor)	Yes
(xii)	Playground	01 2 Acre
(xiii)	Students Canteen	01 442.31
(xiv)	Hostel (Total Area/rooms/Number of seats etc.)	N.A.
(xv)	Any other facilities	Gymnasium 221.98
D	Safety Measures	
	Parameters	Yes No
	Structural Safety Certificate of building of the Institute/College issued by Registered Architect	Yes
	Whether Certificate indicating that the building is earthquake resistant has been obtained from local body (S. No. / Dated / Issuing Authority)	Yes
	Availability of fire fighting devices at the institute and Fire Safety Certificate by Delhi Fire Service or concerned department of the state (NCR) where the Institute is located	Devices exist certificate to be obtained
	Use of basement for other than approved purpose, if any in the Institute	

Whether the NOC from the concerned department of Govt. of NCT, Delhi required (Yes / No)	
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7. Status of Director / Faculty / Employee:

Criteria		
Is the Director, as per norms of Statutory Body/ UGC / University, is in position.	Yes	
Name	Dr. Rominder Kaur Randhawa	
Educational Qualifications.	PHD. Civil Engineering	
Experience	21	
Gross Salary	134000/-	
Total No. of Faculty (Programme-wise)	144	

No. of Professors (Programme-wise)	05	
No. of Associate Professors (Programme-wise)	04	
No. of Assistant Professors (Programme-wise)	135	
No. of Technical Staff (Programme-wise)	28	
No. of Non-Teaching / Administrative Staff	103	

8. Status of Cadre Ratio & Teacher Student Ratio for all programmes:

Programme / Course	Cadre Ratio	Teacher Student Ratio
B. Tech.	1:2:6	1:16

9. Teaching Staff (programme wise as per list attached as Annexure 'A')

Name	Designation	Qualification	Experience	Date of joining	Regular(R)/ Adhoc (A)/ Contract (C)/ Visiting (V)/ Guest (G)	Approved/ recognized by University (Yes/No)	Scale of pay, other allowances/ remuneration paid	Gross Salary	Mode of Payment
Attached Annexure 'A'									

Append duly attested details if required. Annexure No. _____.

10. Non - Teaching Staff & Technical Supporting Staff

Name	Designation	Experience	Date of joining	Regular/ Adhoc/ Contract/	Scale of pay, other allowances / remuneration paid	Gross Salary	Mode of Payment
Attached Annexure 'B'							

Append duly attested details if required. Annexure No. _____.

11. Details of Library:

A	Details of Books	
(i)	No. of Titles	3964
(ii)	No. of Volumes	57344
(iii)	Total number of books	57344
(iv)	No. of Journals/Foreign Journals	40
Programmes wise		
B	Details of Digital Facilities	
(i)	Whether library operations computerized, internet facility, Reading room facilities, Photocopying facilities available, If yes, give details.	Circulation is performed on 04 PC's through Library automation software 'Alice for Windows'. Internet facility is also available via LAN. 01 Hi end server & 14 PC's have been installed in Digital Library Section. Photocopy facility is also available.

(ii)	Inter library linkage facilities	Through DELNET
C	Reading Room and Reprographic facilities (photocopier and book binding)	Available

Note: The institutes may indicate information as per their own programmes using the above as a sample and append duly attested details if required. (Annexure No. _____)

12. Status of Labs / Workshops (to be mentioned programme-wise):

Parameters	
Availability of equipments / instruments, work table / work stations shall be as per the requirement	Yes
Minimum Technical Lab staff shall be: One Lab Assistant & One Lab Attendant for each labs & for Central/Mechanical workshop: One workshop Superintendent, One Sr. Mechanic & One Junior Mechanic.	Yes
Size of the lab as per norms of statutory body	Yes

13. Conferencing / Instructional Facilities:

Parameters	
Availability of:	
NKN Link	Yes
Edusat	Yes
Conferencing facility	Yes
Video multimedia	Yes
LCD	Yes
Overhead Projector with screens	No
Interactive boards	Yes
Wi-Fi connectivity	

14. Ancillary and Other Essential Facilities:

Parameters	
Medical / First –Aid facility with Medical Room and availability of Doctors	yes
Sports and games (indoor / outdoor)	yes
Computer and Internet facility for the faculty members	yes
Facilities for physically handicapped	yes
Separate common rooms for boys and girls	yes
Students canteen	yes
Availability of generator	yes
Potable water and water coolers for summer season	yes
Faculty cubicles	yes

15. Details of other Facilities Available (Yes / No):

(i)	Drinking Water	yes
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(ii)	Generator	yes
(iii)	Bank facility	yes
(iv)	Facilities provided for physically Handicapped	yes
(v)	Transport facilities	No
(vi)	Medical facilities	yes

16. Details of the Labs/Workshops/Work stations available:

Name of Laboratory	Major Equipment	List of equipment added during previous year
Attached Annexure 'C'		

Append duly attested details if required. Annexure No. _____.

17. Details of Computer Centre

Name of Laboratory	No of Computers with configuration (programme wise)	Other Equipment (LAN/ Servers/ Printers/ Firewall etc.	Legal Software (System & Application)
Attached Annexure 'D'			

Append duly attested details if required. Annexure No. _____.

18. Any new initiatives/achievements:

- Indo Japan Workshop
- Promoting Voting in Election with Sahara Group
- Anugoonj Zonal Prelims
- CDMC Cell
- Finishing School
- ISO Certified
- 6th Pay Implemented for teaching & Non Teaching
- Staff D.A. As per Govt. Rules
- Category 'A' Institute

